

WRITING TOOLS

Allow your students to become independent and confident writers with these writing toolkits. They are full of resources and charts to assist your students in their writing process.

The toolkits are versatile to meet the needs of your classroom. Here are a few ideas:

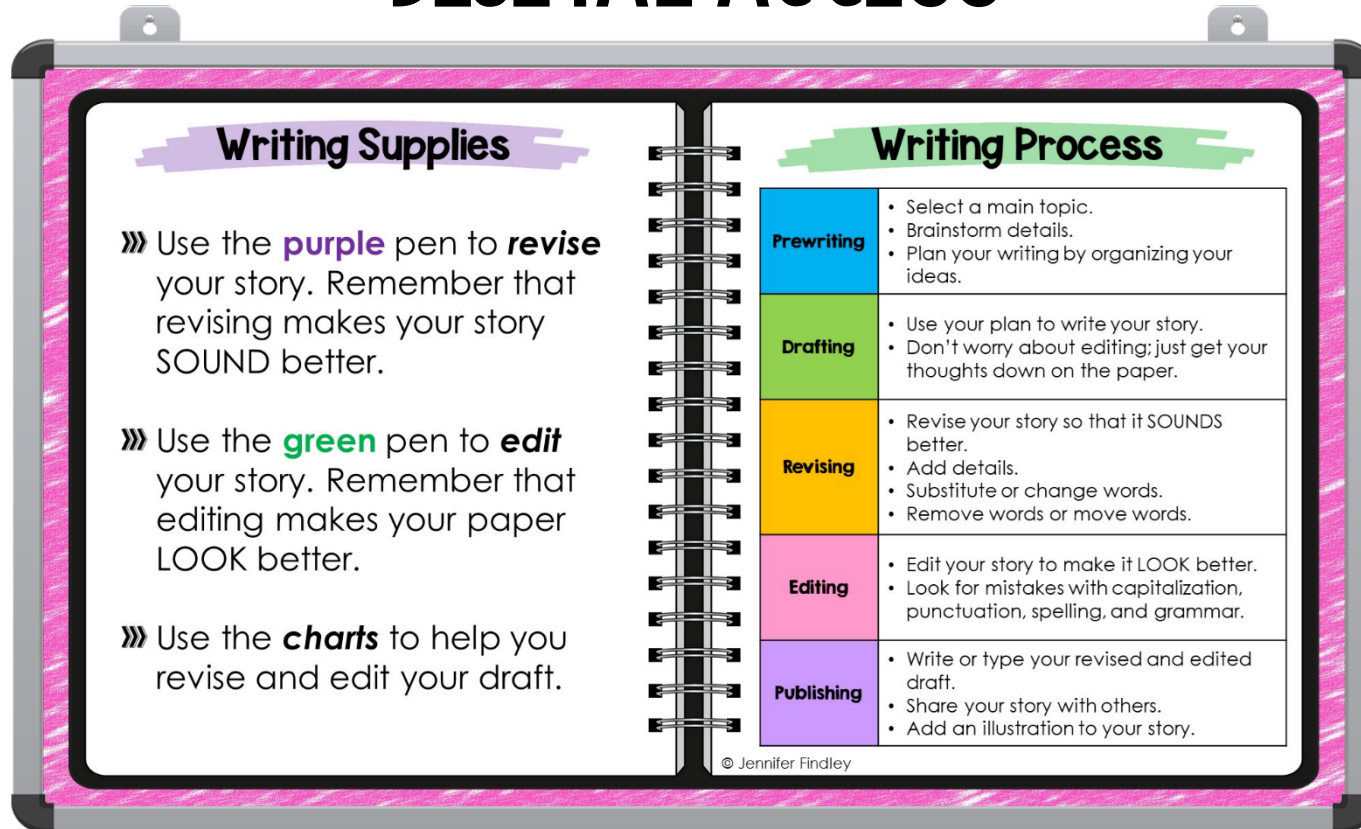
- Store the pages in containers for students to access as needed.
- Hole punch the corners and place them on rings to hang in your writing center.
- Use them in your students' interactive notebooks with writing minilessons.
- Assign the digital version as "Material" in Google Classroom to use as a reference.



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Digital Access is on Page 2

DIGITAL ACCESS

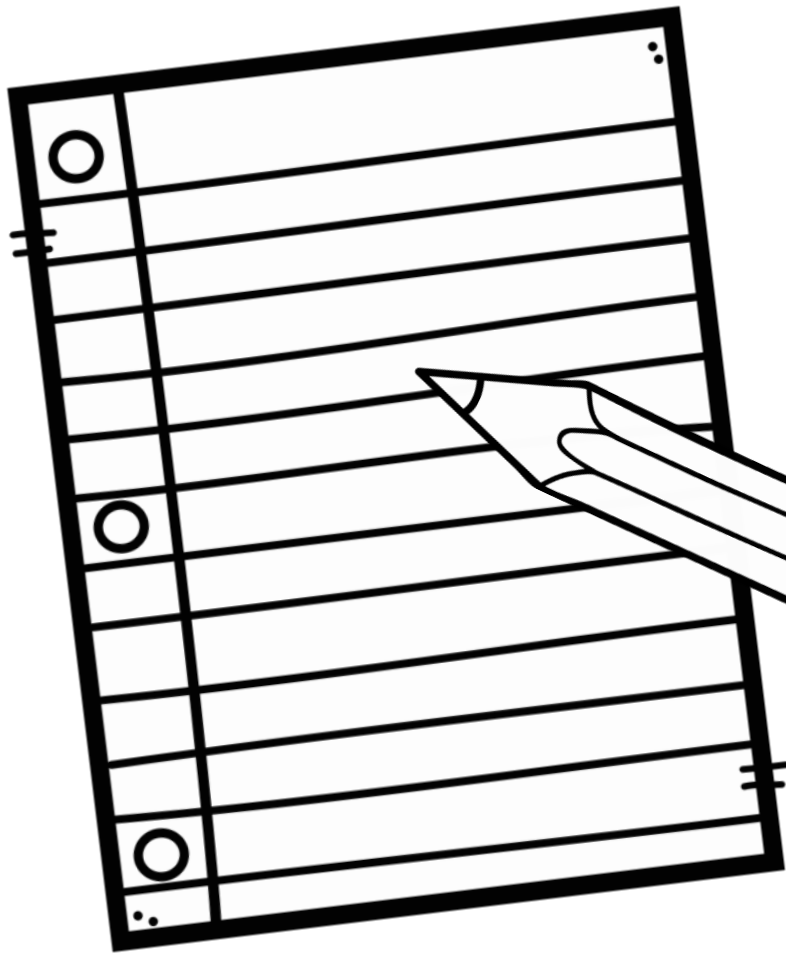


[Click here to access the digital writing toolkit in Google Slides](#)

The digital version includes the **same content** as the printable, but has been redesigned to work in Google Slides. Use as a writing reference on your interactive whiteboard, laptop, tablet, or other device!

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WRITING SUPPLIES

- »» Use the purple pen to **revise** your story. Remember that revising makes your story SOUND better.
- »» Use the green pen to **edit** your story. Remember that editing makes your paper LOOK better.
- »» Use the **charts** to help you revise and edit your draft.

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WRITING PROCESS

Prewriting	<ul style="list-style-type: none">• Select a main topic.• Brainstorm details.• Plan your writing by organizing your ideas.
Drafting	<ul style="list-style-type: none">• Use your plan to write your story.• Don't worry about editing; just get your thoughts down on the paper.
Revising	<ul style="list-style-type: none">• Revise your story so that it SOUNDS better.• Add details.• Substitute or change words.• Remove words or move words.
Editing	<ul style="list-style-type: none">• Edit your story to make it LOOK better.• Look for mistakes with capitalization, punctuation, spelling, and grammar.
Publishing	<ul style="list-style-type: none">• Write or type your revised and edited draft.• Share your story with others.• Add an illustration to your story.

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CUPS To Help You Edit

C	Capitalization: Capitalize the beginning of sentences, names, places, months, titles, and the pronoun I.
U	Usage: Check your nouns and your verbs, and make sure that they match.
P	Punctuation: . ? ! , " "
S	Spelling: Check all of your words. Use your resources to help.



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ARMS To Help You Revise

A	Add sentences and words to make your story sound and flow better.
R	Remove words and sentences that are repeated or don't make sense/match the story.
M	Move sentences or words to help your story flow better.
S	Substitute (change out) words or sentences for better words or sentences that provide a clear picture.

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PUNCTUATION

•	Periods are used at the end of telling, describing, and commanding sentences.
?	A question mark is used at the end of a question (a sentence that asks someone something).
!	An exclamation point is used at the end of a sentence that shows strong emotion.
,	Commas are used to separate items in a series. Commas are also used in compound sentences, after introductory words/phrases, and when directly addressing someone.
“ ”	Quotation marks are used when someone is speaking.

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CAPITALIZATION

M	Months of the year (January, February, March, April, May, June, July, August, September, October, November, December)
I	The pronoun " I " is always capitalized no matter where it is in a sentence.
N	Names of proper nouns (names of people, streets, restaurants, places, etc.)
T	The beginning word, ending word, and all important words of titles of books, movies, and other published works are capitalized
S	Start of a sentence

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PLURAL RULES

Add -s	Add -s to most nouns to make them plural. Examples: boys, crayons, and rules
Add -es	Add -es to nouns that end in -ch, -sh, -z, or -x. Examples: lunches, brushes, and boxes
Change y to i, and add -es	Change y to i, and add -es to nouns that end in the consonant y. Examples: puppies, pennies, babies, and bullies
Change f or fe to v and add -es	For nouns that end in -f or -fe, change f or fe to v and add -es. Examples: wolves, elves, and thieves
Irregular Plural Nouns	Some nouns don't follow any of these rules. Examples: children, geese, and men

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SPELLING STRATEGIES

- Say the word slowly to yourself, and write the sounds that you hear in the word.
- Write the parts of the words that you know.
- Write the word three times on the margin of your paper, and then use the one that looks correct.
- Think of a similar word to help you figure out how to spell the word.

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OTHER WAYS OF SAYING...

Large	enormous, gigantic, massive, substantial, colossal
Said	exclaimed, remarked, replied, responded, stated, whispered, commented
Hard	challenging, difficult, tough, demanding, grueling
Happy	cheerful, pleased, delighted, elated, glad, joyful
Small	tiny, petite, miniature, diminutive
Walk	saunter, march, pace, stroll, wander, strut
Funny	hilarious, comical, amusing, entertaining, humorous
Run	dart, rush, race, scamper, scurry, sprint
Sad	depressed, disheartened, gloomy, glum, joyless

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DIALOGUE VERBS

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- »» begged
- »» bragged
- »» complained
- »» confessed
- »» demanded
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SENSORY WORDS

See	shiny, bright, glowing, dazzling, gorgeous, attractive
Touch	slimy, rough, smooth
Smell	fresh, burnt, sweet
Taste	fruity, sour, sweet, tangy, salty, cheesy, spicy
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TRANSITION WORDS AND PHRASES

Narrative	first, next, after that, suddenly, after a few minutes, all of a sudden, finally, in the end
Persuasive	furthermore, additionally, as a matter of fact, personally, certainly, usually, in conclusion
Informational	for example, similarly, on the other hand, in fact, however, therefore, to sum up, in conclusion
Response to Literature	according to the text, the text stated, from reading the text

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TYPES OF NARRATIVE WRITING

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- »» Fantasy
- »» Realistic Fiction
- »» Historical Fiction
- »» Mystery
- »» Adventure
- »» Science Fiction

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TYPES OF INFORMATIONAL WRITING

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PERSUASIVE WRITING STEMS

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This resource was created by Jennifer Findley.

- It **may** be printed and photocopied for single classroom use.
- It **may** be placed on secure learning management systems or platforms such as Canvas and Google Classroom.
- It **may not** be put on the open, searchable, unsecure Internet, sold, or distributed in any other form.
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Thanks!

Jennifer Findley

